GUIDELINES FOR VIDEO-POSTERS

For the video-poster preparation we kindly ask you to follow the instruction below.

Format: please use the template attached

File Format: please send the presentation both in **PDF** and **PPTX** format

Font types: Arial
Font size:
- 80 points for the **title of the contribution** (page 2);
- 60 points for the **name** of the **authors** (<ins>the name of the presenting author must be underlined</ins>) and the **affiliation** (page 3) – you must insert the **photo** of the presenting author (at least **200 dpi**);
- 60 points for the titles of the slides (pages 4-5-6-7-8);
- 40 points for the content of the slide: introduction and theoretical framework (page 4);
- 40 points for the content of the slide: methods (page 5);
- 40 points for the content of the slide: results and discussion (pages 6-7);
- 40 points for the content of the slide: conclusions & take-home message (page 8).

All posters should be written in **English**.

In the video-poster you CAN include :
- **Images** and **tables**, at least 200 dpi – good picture quality is essential; when inserting images, photos, tables, etc., please use simple copy-paste and do not use embedded documents – **the system does not support embedded files** – audio or video;
- **QR codes**, if used should **link to scientific content** relevant to the e-Poster (ie. additional graphs/images/video clip/CV-publications of the authors).

In the video-poster you CANNOT include:
- Hyperlinks, animated images, animations and videos;
- **logos, promotional or marketing materials;**
- QR Codes **linked to any promotional or marketing material**;
- overlapping objects and layers;
- please do not use footers.

How to save the file:
- When saving your PDF and PPTX please do not use symbols or special characters (ie. +/@/ü) in the file name → use instead: **name_surname_title _of _the _presentation.**

Send the video-poster at: watergender@unipi.it with c.ahn@unesco.org in cc
By January 17th, 2025

Water and Gender Workshop
https://waterandgender25.dst.unipi.it/